



Position: Shipper Receiver (Rotating Shift – Day/Afternoon)

Company Overview:

We are a dynamic and growing manufacturing Company located in Colborne, Ontario

We currently have an opening for a dedicated and detail-oriented individual as a **Shipper/Receiver**.

Responsibilities:

- Reports directly to the Warehouse Supervisor
- Unload trucks and verify receivables against packing slips
- Pick, prepare and organize outgoing shipments based off daily shipping list
- Maintain an accurate log of daily scanned transactions
- Make sure ramps are stocked with raw for production
- Store all receivables in their designated locations
- Ensure a continuous supply of parts for inspectors based off sorting priority
- Maintain warehouse organization and cleanliness
- Organize W.I.P area's
- Provide additional help for Production Material Handler when needed
- Collaborate and communicate effectively with other company functions
- Engage with Vendors and drivers with a positive attitude
- Complete other duties assigned by the Warehouse Supervisor

Qualifications:

- Attention to Detail
- Willingness to learn
- Forklift License/Experience
- Very mechanically inclined
- Must be able to maintain a clean working environment
- Physically capable of heavy lifting (ie 50 lbs +)

If you are interested in this position, please apply via our Career page at jebcomfg.ca or send your cover letter and resume to careers@jebcomfg.ca